



**AMBASSADE DE FRANCE A SRI LANKA
ET AUX MALDIVES**

***** TOURIST VISA(HOTEL) *****

Visa applicants' documents should be forwarded in the following order:

		Provided	Not Provided
1	Passport		
	1.1. Valid passport - without mention of travel limitation - valid 3 months after dates of travel - with at least two free pages Please copy every page that has been used along with two copies of BIO and alteration pages		
	1.2. Previous Passport /Police report (if previous passport was stolen or lost)		
2	Form and Questionnaire		
	2.1. Form to be completed and signed		
	2.2. Photograph to be attached		
	2.3. Questionnaire to be completed and signed		
3	Documents concerning the trip and its dates <i>It is important to check whether all these documents mention the same dates</i>		
	3.1. Confirmed Flight itinerary from an approved travel agent		
	3.2. Travel Insurance - valid for the length of the stay with extra 15 days and for all the Schengen states, covering medical repatriation, emergency medical and hospital care - A minimum cover of 30,000 euros is mandatory		
	3.3. Hotel reservation (For the entire period)		
4	All letters concerning the journey		
	4.1. Letter from employer confirming period of approved paid/unpaid leave of absence from place of work (if the applicant is still working)		
	4.2. Authorization of leave from School for children		
5	Documents regarding financial guarantee of the applicant / company		
	5.1. Salary slips for the last three months and Documentary proof of EPF contribution Pension document (if not working anymore)		
	5.2. Company/Personal Bank Statements for the last three months (original + copy). + Overdraft facility (if debit).		
	5.3. Business registration and form 64 (companies act n°17 of 1982) both with English translation (original + copy)		
	5.4. Any other proof of financial soundness (property deeds, fixed deposits...)		
6	For families		
	6.1. Birth and marriage certificates+ English translation		
	6.2. If both parents are not applying for a visa at the same time: parental consent certified by an attorney-at-law		

- All documents should be provided A4 size copy.
- Documents provided and attached in the file (originals or copies) shall not be returned.
- Please have your original documents at hand at the interview for consultation only.
- In addition to the above mentioned documents the Embassy may request you to provide further documents.

Please confirm that you have seen this checklist by signing below:

Applicant's Signature:.....

Date:/...../.....

Officer's Signature: